

“IS THIS THE RIGHT JOB FOR YOU”

Below are a few of the requirements that you are expected to meet if you decide to continue with the application process:

HONESTY- This should go without saying in any job, but we list it first because it is our #1 requirement in dealing with guests, fellow employees and the company. This is our #1 priority on reference checks. Honesty in our business means accurate cash handling, proper use of tools and inventory controls. This also means that your friends and family do not receive admission, food or merchandise, just as you would not expect free groceries from a friend who works in a grocery store.

DRUGS, ALCOHOL AND TOBACCO-Every employee has daily contact with our guests. We feel that the use of drugs or alcohol is not conducive to good employer/employee or employee/guest relations. For this reason, we have a random drug testing program at our location. By signing this application you agree to participate in this program. For your safety and the safety of fellow employees and our guest, we have a zero tolerance policy for drugs and alcohol. If you have specific questions about the drug policy, ask your manager. Coming to work under the influence of drugs or alcohol, or the use of drugs, alcohol in any manner particularly while on duty or around aquarium property is strictly forbidden and will result in immediate termination.

SCHEDULE- We expect you to work the days you are scheduled and to be on time. Tardiness and absenteeism are not acceptable. You should expect that due to the nature of our business, you will be required to work weekends, summer months and holiday periods. If you are applying to the catering department, you will be required to work evenings.

APPEARANCE- All employees are expected to wear the required uniform for the area assigned and comply with all grooming standards. No other dress is acceptable. Personal hygiene is very important because of the close contact with our guests.

Every Atlantis Marine World employee has daily contact with our guests. Excellent people skills and courtesy are required at all times.

These guidelines are not complete and will be reviewed in detail if you continue the application process. At the same time, realize that it is a responsibility of employment with Atlantis Marine World. If you feel comfortable working under these guidelines, please continue with the employment application. If your application passes our screening process and we can use your services, you will be contacted for an interview. Atlantis Marine World is an Equal Opportunity Employer.

Signature of Agreement



APPLICATION FOR EMPLOYMENT

DATE : _____

PERSONAL INFORMATION:

Name: _____ Social Security #: _____
Last First Middle

Present Address: _____
Street City State Zip

Phone Number: () _____ Referred by: _____

EMPLOYMENT DESIRED:

What Department are you interested in? *(please circle all that apply.)*

1. Guest Services 2. Retail 3. Café 4. Education 5. Catering 6. Fish & Mammal 7. Administration
 8. Birthday Party Host 9. Maintenance

Wage desired: _____

Have you applied at the Aquarium before? *(circle one)* YES / NO

Why do you want to work for Atlantis Marine World?

AVAILABILITY: *(Check all days and times you are available to work, as well as desired)*

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
_____	_____	_____	_____	_____	_____	_____
Seasonal	Part-Time	Full-Time	Minimum/Maximum Hours per Week		Date Available To Start	
_____	_____	_____	_____/_____ <i>Minimum Maximum</i>		_____	

GENERAL INFORMATION:

Subjects of Special Study/Research Work of Special Training/Skills:

U.S. Armed Forces: _____ Rank: _____

Name & Location of School	Years Attended	Did you Graduate?	Subjects Studied
High School			
College			
Trade/Business			

CURRENT/FORMER EMPLOYERS: (List your last two employers, starting with most recent)

Date	Name/Address of Employer	Wage	Position	Reasons for Leaving
Month/Year From ___/___ To ___/___				
Month/Year From ___/___ To ___/___				

May we contact your present or most recent employer? (circle one) YES / NO

REFERENCES:

Name	Address	Business	Years Known

Have you been convicted of a crime in the last past seven years? (circle one) YES / NO

If "YES," please describe the crime, date, place of conviction(s), and the legal disposition of the case.

You are not obligated to disclose any convictions that by state law are exempt from disclosure when applying for the job that have been sealed, expunged, or statutorily eradicated; or which were judicially dismissed. You may omit any convictions for the possession of marijuana that are more than two (2) years old and any information concerning a referral to, or participation in, any pre-trial or post-trial diversion program. Convictions will not necessarily disqualify you from obtaining employment.

Authorization:

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information that they may have, personal or otherwise, and then release the company all liability for any damage that may result from utilization of such information. I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative. This waiver doesn't permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws."

Signature: _____ Date: _____

DO NOT WRITE IN BOX:

Interviewed by: _____ Date: _____

Approved: _____
Hiring Manager
General Manager

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